

Hello, Class of 2022!

Congratulations on becoming part of Lewis Katz School of Medicine at Temple University! We look forward to welcoming you to the LKSOM community on the first day of your orientation, **Monday, August 6, 2018**. We hope you enjoy your summer as you prepare for the next exciting and challenging chapter of your lives.

This document includes the following information:

- Requirements for Matriculation
- Communication
- Orientation Overview
- Transportation and Parking
- Tuition and Financial Aid
- Health Insurance
- Resource Information
- Appendices for information about the procedures you need to complete prior to matriculation.

REQUIREMENTS FOR MATRICULATION

Prior to matriculation, you are required to complete specific items related to compliance. You will need to keep results and confirmations for your records in an online folder, which will be shared with the Office of Student Affairs staff.

You can use the links provided for information and instruction about procedures.

1. [Pennsylvania Child Abuse Clearance](#)
2. [FBI Fingerprinting Clearance](#) – out of state students will complete upon arrival to PA
3. [Student Health Form](#)
 - It is recommended to complete the physical prior to your arrival. If you are unable, you will be able to obtain a physical at Student Health Services for approximately \$26.
 - **NOTE: Student Health Appointments for Physicals can only be scheduled AFTER Orientation has ended (use the link/info above).**
 - Please send required health information prior to matriculation to:
Student Health Services
Temple University Health Sciences Campus
Faculty Center Lower Basement, Room 43
3340 N. Broad Street Philadelphia, PA 19140
4. **PPDs** – will be placed and read during Orientation.
 - If you have had a positive PPD or have a contraindication to receiving a PPD, you can discuss that with the student health officials during Orientation.
 - If this is the case, it is helpful to provide documentation about your situation.

5. **TITERS/Immunizations** – LKSOM requires a record of Immunization as well as a record of Titers as outlined on the Health Form.
- If you are able to complete the Immunization/Titers prior to Orientation, please send the completed form to Student Health Services (address is listed in the first bullet).
 - If you are unable to get your Titers or the cost is prohibitive, you can get the Titers done during Orientation (the day and time will be on the Orientation schedule) at Student Health for \$114 for all 5 titers. Any needed immunizations can be done at Student Health for a cost of \$30 – \$80 for each immunization. Please remember compliance with this requirement is a professional responsibility. **Student Health appointments for Immunizations can only be scheduled AFTER Orientation has begun.**

Please review and follow the instructions for [creating a Temporary Compliance Folder](#).

COMMUNICATION

Communication prior to matriculation to medical school will be primarily through the Orientation Tab of the [Student Government Association](#) (SGA) website.

There also is a [Facebook Group Page](#) for your class at Lewis Katz School of Medicine Class of 2022. The student orientation coordinators administer the page, updating it regularly and answering any questions that you have.

We ask that you remember your professional responsibility as a LKSOM community member and future health care provider when involved in social networks. The social media [guidelines](#) are available in the LKSOM handbook.

During June and July, the Student Orientation Coordinators will send questionnaires, requesting information for the white coat ceremony, scrub, t-shirt, and white coat sizes, food preferences for orientation, etc. Please check the website regularly and reply in a timely fashion.

If you have any questions or concerns, please feel free to contact us in the Student Affairs Office at 215-707-1670

ORIENTATION OVERVIEW

LKSOM Student Orientation Coordinators for the 2022 Class are:

Rebecca Garber
Hassan Jasani
Niely Mirsaidi
Miloni Parekh
Alex Testino

- **Orientation Schedule**
Orientation will begin on Monday, August 6 and conclude at the White Coat Ceremony on Friday, August 10. The Orientation Schedule will be available toward the end of July.

- **White Coat Ceremony**
We look forward to officially welcoming you to the profession of medicine during the White Coat Ceremony on Friday, August 10 at 10 am. The Ceremony will be held in the Temple Performing Arts Center on Temple's main campus.

Each student will receive four tickets, which will be available on the first day of Orientation. If you need additional tickets, we will assist you with that when they are distributed on Monday, August 6.

Additional information about the ceremony will be provided during the summer.

- **Summer Reading Assignment**
All incoming medical students are required to read *Becoming Nicole: The Transformation of an American Family*, by Amy Ellis Nutt. During Orientation, there will be a small group discussion session with faculty and peers to address the issues and themes raised in the book.

TRANSPORTATION

- **SEPTA Pass Information:** A discounted SEPTA semester pass can be obtained through Temple University starting at the end of August. [Information and the application](#) will be available starting in August 2018.

You can purchase SEPTA individual ride tickets or load money/passes onto the SEPTA Key cards at SEPTA stations. Information about SEPTA will be available on the [Orientation website](#) as soon as they are available.

- **Parking** – Permit parking is available on a first come, first serve basis. Online parking registration is set to open in mid-July. Further details will be posted to the [Orientation website](#) as soon as they are available.

TUITION / FINANCIAL AID / FINANCIAL LITERACY

- **Tuition and Fees:** By the end of June 2018, information about tuition and fees for the 2018-19 academic year will be posted on the [Bursar's Office website](#)
Fall semester bills are issued electronically on July 24 and due by August 22.
 - If you have issues with additional fees or questions about your cost of attendance, please contact Lisa Duncan at lisa.duncan@temple.edu.
- **Financial Aid**
 - The Office of Student Financial Services is assembling the financial aid packages for the 2018-19 year academic year for those students with a FAFSA on file. You will

receive notification to your Temple e-mail address when it is available. You can then view your awards on Self-Service Banner (SSB) through the TU Portal.

- If you filed your 2018-2019 FAFSA more than 2 weeks ago and have not yet received an email notification, please contact our office at sfsmed@temple.edu.
 - If you have not yet filed your FAFSA, please complete at www.fafsa.gov. Include Temple University's federal school code (003371).
- If you plan to borrow federal student loans, you **must** do the following:
 1. Accept loans through (SSB)
 - **Full or partial loans can be accepted**
 2. [Sign the Master Promissory Note \(MPN\)](#) (MPN) online for each loan type you are planning to borrow (Direct Unsubsidized and/or Direct Grad PLUS).
 - Your FSA ID is required to sign in.
 - Please be sure to select Temple University as your school.
 - LKSOM will automatically receive notification of completion and will update on your account starting in late June/early July.
 3. [Complete entrance counseling](#) for Direct Unsubsidized and Direct Grad PLUS loans.
 - One session reviews both loan types.
 - LKSOM will automatically receive notification of completion and update your account in late June/early July.
- **Financial Literacy**
 - LKSOM is committed to helping students enhance their financial literacy knowledge and skills.
 - The Office of Student Financial Services will assign a mandatory financial lesson on timely financial topics each semester for all students, regardless of their financial aid status.
 - Students borrowing loans are required to complete an additional assignment some semesters.

HEALTH INSURANCE

All medical students are required to have health insurance during their enrollment at Lewis Katz School of Medicine.

- The University provides multiple levels of coverage through Independence Blue Cross.
- Coverage is from September 1, 2018 through August 31, 2019

The Temple University's Benefits Office will provide health insurance information after you matriculate. Depending on your situation, you will learn about how to:

- Enroll into a Temple University Plan.
- Waive insurance, if you have coverage through an outside source.

Detailed information regarding health insurance plan options and cost can be found on the [Benefits Office website](#).

Please contact Joanne Handler for health insurance questions at joanneh@temple.edu.

RESOURCE INFORMATION

The [LKSOM SGA website](#) is a great resource to learn about what is happening at LKSOM in addition to updates regarding Orientation 2018.

The Student Resources section is where [Student and Faculty Handbook](#) is located.

The Orientation Coordinators are your primary contacts on Facebook and through the email account owlkatz2022@gmail.com.

Please feel free to be in touch with any inquiries. We look forward to seeing you in on August 6th and hope that you have a wonderful summer!

From the staff in the Dean's offices,

Student Affairs

Doug Reifler, MD
Stephanie Barbetta, MD
Dianne Butera, MSW
Jacquee Lukawski, MEd
Micki Miller Marchesani
Lisa Duncan, MBA
Joanne Handler, BA

Medical Education

Gerry Sterling, PhD
Ruth Wright
Alisa Peet, MD
David Karras, MD
Larry Kaplan, MD
Denise Salerno, MD

OHEDI

Kathy Reeves, MD
Oneida Arosarena, MD
Melanie Cosby, PhD
Germyce Harris
Bianca Niggli

APPENDICES

Compliance Folder Set-Up

Throughout your medical school education, compliance documents will be required to ensure you have completed necessary trainings and screenings. In order to keep these documents safe and easy to locate, you will add these documents to your Official Compliance Folder. This is a Google Drive folder that you share with Student Affairs as a means through which both you and the school will share access to these important documents.

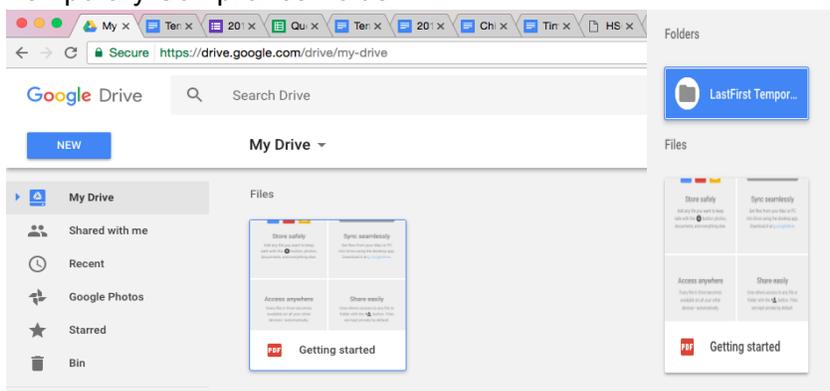
During Third Year Prep, you will share your Compliance folder following the instructions given during the Compliance session and you will be able to add additional documents.

How to Create Your Compliance Folder on Google Drive

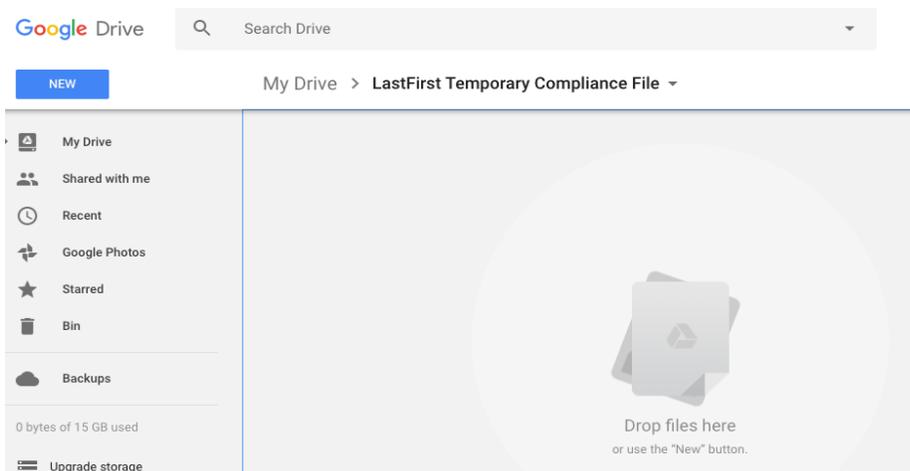
1. Go to [GoogleDrive](#). Click “go to GoogleDrive”. Login in with your **Temple email.**



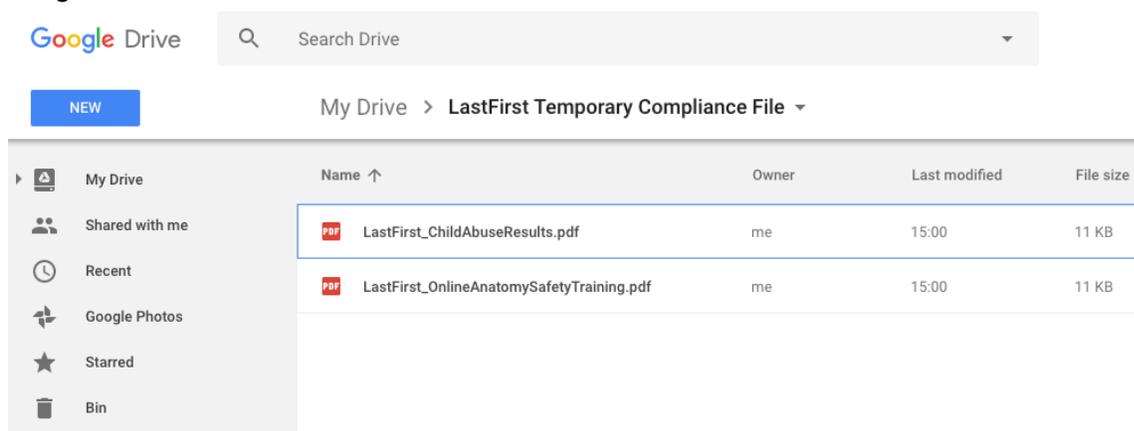
2. Click on the blue box that says “New”. Choose “New Folder”. Name the folder “LastFirst Temporary Compliance Folder”



3. Click on the folder you made. It should look like the image below.



4. Drag and drop the documents you need to store in this folder into the region that says “drop files here” in the image above. After adding the documents, your screen should look like the image below.



Information Regarding Child Abuse Screening Requirements

In order to assure safety for pediatric patients, the state of Pennsylvania has mandated that personnel involved with pediatric care be screened for previous, substantiated allegations of child abuse. To meet this requirement, Lewis Katz School of Medicine requires that students complete a Pennsylvania State Child Abuse History Clearance Form prior to matriculation.

Please attend to the following as soon as possible:

- 1) Visit the following website to create an account, login and complete the child abuse screening process:

<https://www.compass.state.pa.us/cwis/public/home>

Before you start, you should have the following information readily available to help you complete your application:

- Addresses where you have previously lived
- Names of all individuals with whom you have lived to include parents, guardians, siblings, spouses, etc.
- Any previous names you have used or have been known by
- Credit/Debit Card information for a \$10 application fee

Indicate “**Employee of Child Care Services**” in response to the "purpose of clearance" question.

If you're unable to complete the process online, instructions for submitting a paper form with \$10 money order can be found at (allow 2-3 weeks for processing):
<http://www.dhs.state.pa.us/provider/childwelfareservices/childabusehistoryclearanceforms/index.htm>

- 2) You will receive an email notifying you of the results of the History Check directly from the Pennsylvania Department of Human Services. **Save the pdf document for your records and add a copy to your Credentials File on Google Drive.**
- 3) During orientation, you will be introduced to an important folder where you will house many important documents in electronic form. **For the time being, please store this document in your own personal google drive Temporary Compliance Folder.**

Thank you for your prompt attention to this important matter. If you have any questions, please email owlkatz2022@gmail.com.

FBI Fingerprinting Clearance

Please note: All matriculates residing in Pennsylvania as must provide documentation of completion prior to arrival. Those residing out of state at the time of matriculation must complete the process and provide documentation of completion by August 30, 2018.

The Pennsylvania Department of Human Services requires that students who are involved in clinical studies or field education at a medical facility be fingerprinted. The Commonwealth has transitioned to a new vendor for digital fingerprinting, IDEMIA. You can register with IDEMIA, and be fingerprinted at an [IdentoGO site](#). For general questions about FBI clearances, please contact the FBI Background Check Unit at 717-783-6211 or 1-877-371-5422. For IDEMIA registration, processing, or billing questions, please contact IDEMIA/IdentoGo at 1-844-321-2101. You must register and pay online through the Identogo website:
<https://www.identogo.com/>

From the Identogo homepage, choose Pennsylvania in the drop down menu for **Search for Services by State**. Choose Digital Fingerprinting under Enrollment Services. Choose Service Code 1KG756. Read and follow all instructions carefully.

Appointments to be fingerprinted are not required, but **pre-registration** is required either online or by phone. To register online, please go to www.identogo.com

- Have credit/debit card information available for required fees
- Once registered, it is highly recommended that you schedule an appointment at least a few days prior to when you'd like to come in. In order to pre-register for a FBI background check and/or find a fingerprinting location, applicants should access the IDEMIA website.
- It is strongly encouraged that the student contact the site prior to going there as the information on the IDEMIA website may differ from actual hours of operation.